**STAFF MOBILITY FOR TEACHING[[1]](#endnote-1)**

**MOBILITY AGREEMENT**

Planned period of the teaching activity: from *[…….]* till *[……….]*

Duration (days) – excluding travel days: ……5……….

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) | ……… | First name (s) | ………. |
| Seniority[[2]](#endnote-2) | ……….. | Nationality[[3]](#endnote-3) | BA |
| Sex [*M/F*] | ……………. | Academic year | …….. |
| E-mail | ……………….. | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **University of East Sarajevo** | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) | **PIC:995607904**  **Erasmus code: N/A** | Faculty/Department | **Faculty of………**    **Department of ……….** |
| Address | Vuka Karadzica 30, 71123 East Sarajevo, BH | Country/ Country code[[6]](#endnote-6) | **Bosnia and Herzegovina** |
| Contact person  name and position | Slobodanka  Krulj, International Cooperation  Coordinator | Contact person  e-mail / phone | **e-mail iroffice@ues.rs.ba**  **phone + 387 57 320 150** |
| Type of enterprise:  NACE code[[7]](#endnote-7)  (if applicable) |  | Size of enterprise  (if applicable) | ☐<250 employees  X >250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Universitat de les Illes**  **Baleares** | Faculty/Department | **Faculty of ……..** |
| Erasmus code  (if applicable) | **E PALMA 01** |
| Address | Ctra. De Valldemossa Km7.5  07122 Plama Mallorca, Spain | Country/ Country code | **Spain** |
| Contact person name and position | Ricardo Sagrera Gazeley  Head of International Relations Office | Contact person e-mail / phone | +34971172649/3397  [barbara.ordinas@ui.es](mailto:barbara.ordinas@ui.es) |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[8]](#endnote-8): ……….….

Level (select the main one): Short cycle (EQF level 5) ☐; **Bachelor or equivalent first cycle (EQF level 6)** ☐; Master or equivalent second cycle (EQF level 7) ☐; Doctoral or equivalent third cycle (EQF level 8) ☐

Number of students at the receiving institution benefiting from the teaching programme: ………………

Number of teaching hours: ……8……

Language of instruction: ……………English……………

|  |
| --- |
| **Overall objectives of the mobility:**  The main goal of mobility is to ……………… |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  The added value of mobility is ……………………………………. |

|  |
| --- |
| **Content of the teaching programme:**  Activities to be carried out:  ………………………………………………………….. |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**  It is of special importance that the teaching staff has the opportunity to ……………… |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[9]](#endnote-9) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The teaching staff member**  Name: …………………..  Signature: Date:………….., 2021 |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Vice-rector for International Cooepration and QA Prof. Marko Gutalj  Signature: Date: ………, 2021 |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **this** template should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-7)
8. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-8)
9. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-9)