

ORCID

Connecting Research
and Researchers

Упутство за креирање
Open Researcher and Contributor ID – ORCID

Упутство за креирање *Open Researcher and Contributor ID – ORCID*

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1. КРЕИРАЊЕ ПРОФИЛА

1. Процедuru регистрације започети на адреси: <https://orcid.org/signin>
2. Одабрати “*Personal account*” и “*Register now*” за отварање профила.

The image shows a browser window at the URL <https://orcid.org/signin>. The page features the ORCID logo and the tagline "Connecting Research and Researchers". A navigation bar includes links for "FOR RESEARCHERS", "FOR ORGANIZATIONS", "ABOUT", and "HELP". The main content area is titled "Sign into ORCID or Register now" and offers two account types: "Personal account" (selected) and "Institutional account". Below this, there are input fields for "Email or ORCID ID" and "ORCID password", followed by a "Sign into ORCID" button. A link for "Forgot your password or ORCID ID?" is provided. At the bottom, there are options to "Sign in with a social media account" using "Sign in with Google" and "Sign in With Facebook". A green callout box on the right side of the page contains the text "Регистрација нових истраживача" (Registration of new researchers) and has a green arrow pointing to the "Register now" link in the header.

3. Унијети име и презиме, универзитетску *e-mail* адресу, лозинку, изабрати подешавања отворености профила (“*Visibility settings*” - “*Everyone*”) и прихватити Одредбе и услове коришћења (“*Terms of use*”). На крају, извршити тражену провјеру (у овом случају је било потребно одабрати поља у којима се налази пјешачки прелаз).

Already have an ORCID iD? [Sign In](#)

Per ORCID's [terms and conditions](#), you may only register for an ORCID ID for yourself.

First name

Last name (Optional)

Primary email

Additional email (Optional)

+ Add another email

Password

- ✓ 8 or more characters
- ✓ 1 letter or symbol
- ✓ 1 number

Confirm Password

Visibility settings
Your ORCID ID connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it. [More information on visibility settings.](#)

By default, who should be able to see information added to your ORCID Record?

Everyone (87% of users choose this)

Trusted parties (5% of users choose this)

Only me (8% of users choose this)

Notification settings
ORCID sends email notifications about items related to your account, security, and privacy, including requests from ORCID member organizations for permission to update your record, and changes made to your record by those organizations.

You can also choose to receive emails from us about new features and tips for making the most of your account.

Please select all squares with crosswalks. If there are none, click skip.

Terms
 I consent to the ORCID Terms and Conditions.
You must accept the Terms and Conditions to create an ORCID ID.

I consent to the ORCID Terms and Conditions.
You must accept the Terms and Conditions to create an ORCID ID.

Обавезно унијети универзитетску *e-mail* адресу

4. Након уношења свих података наставити процедуру регистрације одабиром поља “Register”.

Already have an ORCID iD? [Sign In](#)

Per ORCID's [terms and conditions](#), you may only register for an ORCID iD for yourself.

First name

Last name (Optional)

Primary email

Additional email (Optional)

[Add another email](#)

Password

- 8 or more characters
- 1 letter or symbol
- 1 number

Confirm Password

Visibility settings

Your ORCID iD connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it. [More information on visibility settings.](#)

By default, who should be able to see information added to your ORCID Record?

- Everyone** (87% of users choose this)
- Trusted parties** (5% of users choose this)
- Only me** (8% of users choose this)

Notification settings

ORCID sends email notifications about items related to your account, security, and privacy, including requests from ORCID member organizations for permission to update your record, and changes made to your record by those organizations.

You can also choose to receive emails from us about new features and tips for making the most of your ORCID record.

Please send me quarterly emails about new ORCID features and tips
To receive these emails, you will also need to verify your primary email address.

After you've registered, you can change your notification settings at any time in the account settings section of your ORCID record.

Terms of Use

I consent to the [privacy policy](#) and [terms and conditions](#) of use, including agreeing to my data being processed in the US and being publicly accessible where marked Public.

You must accept the terms and conditions.

I'm not a robot

Наставити процес регистрације

5. Приступити универзитетској *e-mail* адреси која је наведена приликом регистрације, да би се извршила верификација и завршио процес регистрације одабиром “*Verify your email address*”.

[ORCID] Welcome to ORCID - verify your email address 

 From ORCID <support@verify.orcid.org> on 2020-07-03 12:17
 Details  Plain text

 To protect your privacy remote resources have been blocked. 

Активација профила

Verify your email address

<https://orcid.org/verify-email/OCTOWmI5VVNEQzNQTUp1RIErSkZ3SnFUys3chOSIBIL2kyK2V3cHYrTitiUjhCSjhmZmk3K1VCalQ2aml3bQ?lang=en>

Your 16-digit ORCID identifier is 0000-0001-8601-1306, and your full ORCID iD and the link to your public record is <https://orcid.org/0000-0001-8601-1306>

Next steps:

1. Add more information to your ORCID Record

Access your ORCID record at <https://orcid.org/my-orcid> and add more information to your record. If you haven't already done so, we strongly recommend that you add more than one email address to your account, since our system checks names and email addresses to prevent the creation of duplicate records.

Funders, publishers, universities, and others use the information contained in your ORCID record to help reduce the record-keeping they ask from you. Increase the information you can share by adding other names you are known by, professional information such as your affiliation, biography, and keywords, funding you have received, and works you have created or contributed to your record.

See our tips for [six things to do now that you have an ORCID iD](https://support.orcid.org/hc/articles/360006896894). For tips on adding information to your ORCID record see: <https://support.orcid.org/hc/articles/360006896894>

2. Use your ORCID iD when publishing, applying for grants, and more

Many systems ask for your ORCID iD in order to create a link between you and your research outputs and affiliations. Using your ORCID iD, and granting organizations permission to update your record whenever they request this will help you get credit for your work and reduce time spent on future record-keeping.

Need Help?

If you have any questions or need help, visit <https://orcid.org/help> or contact us at <https://orcid.org/help/contact-us>

Warm Regards,
The ORCID Team
<https://orcid.org/>

You have received this email as a service announcement related to your ORCID Account.

[email preferences](#) | [privacy policy](#) | ORCID, Inc. | 10411 Motor City Drive, Suite 750, Bethesda, MD 20817, USA | [ORCID.org](https://orcid.org/)

2. УРЕЂИВАЊЕ ПРОФИЛНИХ ПОДАТАКА

1. Подаци о истраживачу се уносе на профилној страници одабиром одговарајућих поља. Могу се унијети подаци као што кратка биографија, запослење, едукација, чланство у организацијама, извори финансирања и резултати истраживања.
2. Обавезно је унијети афилијацију *“University of East Sarajevo”*.

The screenshot shows the ORCID iD profile management interface. On the left is a sidebar with various profile sections: ORCID iD (with a URL and public version link), Display your iD on other sites, Public record print view, Get a QR Code for your iD, Also known as, Country (Bosnia and Herzegovina), Keywords, Websites & Social Links, Other IDs, and Emails (with a partial email address @ues.rs.ba). The main content area is titled 'Biography' and contains a large empty text box for the biography. Below this are several expandable sections: Employment (0), Education and qualifications (0), Invited positions and distinctions (0), Membership and service (0), Funding (0), and Works (0 of 0). Each section has a description and a link to add new entries. A green callout box with a white border points to the Biography text box, containing the text: 'Приликом навођења едукације и/или запослења навести „University of East Sarajevo“'. At the bottom right of the page is a blue 'Help' button.

3. УНОШЕЊЕ ПУБЛИКАЦИЈА

1. Уношење публикација се врши одабиром опције *“Add works”* у одјелјку *„Works“* на профилној страници. Публикације се могу унијети на више начина.



Одабрати *“Add works”* за унос публикација

ОПЦИЈА 1. Уношење публикација преко “Search & link”

1. Опција “Search & link” омогућава уношење публикација из других база података.
2. После одабира опције “Search & link” на страници ће се приказати базе података (*Airiti, BASE, Crossref Metadata Search, DataCite, Deutsche Nationalbibliothek, Europe PubMed Central, ISNI, JaLC, KoreaMed, MLA International Bibliography, Readlyс, Scopus – Elsevier*). После одабира одговарајуће базе са падајуће листе, потребно је одобрити њен приступ *ORCID* профилу. Након тога се врши селекција радова који ће се унијети на *ORCID* профил.
3. Ова опција је препоручена од стране *ORCID* за уношење публикација на профил.

ORCID <https://orcid.org/0000-0002-5993-7901>

(Not You)

Scopus - Elsevier
has asked for the following access to your ORCID Record

Read your information with visibility set to Trusted Parties
Add/update other information about you (country, keywords, etc.)
Add/update your research activities (works, affiliations, etc)

This application will not be able to see your ORCID password or any other information in your ORCID record with visibility set to Only me. You can manage permission granted to this and other Trusted Organizations in your **account settings**.

Authorize

Deny

Одобрити приступ Scopus ORCID-у

Scopus | ORCID

1 | Select profiles

2 | Select profile name

3 | Review publications

4 | Review profile

5 | Send Author ID

6 | Send publications

Select your Scopus profiles

Please select all profiles that contain publications authored by you and click the next button to continue

Уколико се прикаже више аутора, ради лакше селекције публикација унијети и афилијацију. После одабира профила наставити на „Next“

Select the preferred profile name

Please select the preferred name for your unique author profile.

Profile name :

[back](#) |

Одабрати име и презиме, а затим наставити на „Next“.

Review your authored publications

Please indicate below which of the 9 publications are authored by you.

Sort by [Date \(Newest\)](#) ▾

Одабрати публикације а затим наставити на „Next“.

Review the Scopus profile

Please review the information below to ensure that the data to be sent to ORCID is correct.

Још једном провјерити све публикације, а затим наставити на „Next“.

Send the Scopus ID to ORCID

Thank you for checking your profile. Your Scopus ID is now ready to be sent to ORCID.


Унијети универзитетску *e-mail* адресу и одабрати „*Send Author ID*“ ради повезивања *Scopus ID* са *ORCID*.

E-mail*

Please enter your institutional or professional email address (e.g. name@university.edu).

Confirm E-mail*

[back](#) | [Send Author ID](#)

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Последњи корак је слање публикација из *Scopus* на *ORCID*.

Scopus documents submitted

Thank you for your request. We have now also sent your publication list to ORCID.

The Scopus Author Feedback Team

[return to ORCID](#)

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ОПЦИЈА 2. Уношење публикација преко идентификатора

1. *ORCID* омогућава уношење публикација помоћу идентификатора као што су *ArXiv ID*, *DOI* или *PubMed ID* одабиром опција “*Add ArXiv ID*”, “*Add DOI*” и “*Add PubMed ID*”.
2. После уношења потребних података о публикацији одабрати “*Add to list*”.
3. Напомена: Приликом уношења података могуће је подесити и видљивост публикације преко опције “*Set visibility*”.

ADD WORK

Add work from DOI
Type or paste the full DOI URL or just the identifier value

Унијети DOI број публикације

ADD WORK

Work category*
Publication

Work type*
Journal article

Title*
ORCID Annual Report 2018 .pdf
+ add translated title

Subtitle
Add subtitle

Journal title
Add journal title

Publication date
2019

WORK IDENTIFIERS

Identifier type
doi: Digital object identifier

Identifier value
10.23640/07243.7811459.v1

Identifier URL
https://doi.org/10.23640/07243.7811459.v1

Relationship
 Self Part of Version of
+ Add other identifier

URL
https://orcid.figshare.com/articles/ORCID_Annual_Report_2018

Language used in this form

Country of publication

Set visibility:
 Public Restricted Private

CITATION

Citation type

Citation
Add citation

Description
This is the 2018 annual report for ORCID, which includes information about membership, usage and adoption, engagement activities.

Add to list Cancel

Унијети све потребне податке и затим одабрати „Add to list“

ОПЦИЈА 3. Уношење публикација преко *BibTeX*

1. Публикације је могуће унијети и коришћењем *BibTeX* формата (“*Add BibTeX*”). Листу публикација која је креирана у неком од алата, укључујући и *Google Scholar*, могуће је сачувати у *BibTeX* формату и на тај начин додати *ORCID* профилу.

Education lists the organizations where you were educated. [Add education](#) or [add qualification](#).

▼ Invited positions and distinctions (0) ?

+ Add invited position

+ Add distinction

⇅ Sort

An invited position is an invited non-employment affiliation. A distinction is an honorary or other award, distinction, or prize. [Add invited position](#) or [add distinction](#).

▼ Membership and service (0) ?

+ Add service

+ Add membership

⇅ Sort

Membership is membership in any society or organization. Service is a dedication of time, money, or other resources. [Add membership](#) or [add service](#).

▼ Funding (0) ?

+ Add funding

⇅ Sort

Funding captures grants and other awards you have received to support your research. [Add funding](#).

▼ Works (0 of 0) ?

+ Add works

⇅ Sort

Import BibTeX

Hide import BibTeX

Import citations from BibTeX (.bib) files, including files exported from Google Scholar. More information on importing BibTeX files.

Cancel

Choose file

Works captures your research outputs, e.g. publications, conference presentations, data sets, and more. [Add works](#).

Одабрати „*Choose file*“ након чега се појављује листа публикација. Публикације се додају на листу одабиром „*Save*“ / „*Save all*“.

ОПЦИЈА 4. Мануелно уношење публикација

1. Публикације је могуће унијети и мануелно преко опције “*Add manually*”.
2. После уношења потребних података о публикацији одабрати “*Add to list*”.
3. Напомена: Приликом уношења података могуће је подесити и видљивост публикације преко опције “*Set visibility*”.

ADD WORK

Work category
Pick a work category

Work type*
Add work type

Title*
Add title
+ add translated title

Subtitle
Add subtitle

Journal title
Add journal title

Publication date
Year Month Day

CITATION
Citation type
Add citation

Description
Add Description

WORK IDENTIFIERS
Identifier type
Pick an identifier type. Start typing to see more options

Identifier value
Add ID

Identifier URL
Add URL

Relationship
 Self Part of Version of
+ Add other identifier

URL
Add URL

Language used in this form
Add language

Country of publication
Add country

Set visibility:
 Public Private Locked

Add to list Cancel

Унијети све потребне податке и затим одабрати „Add to list“

4. НА КРАЈУ...

1. ORCID профил се може додати на *e-mail* потпис (преко *html* кода).

Display your iD on other sites

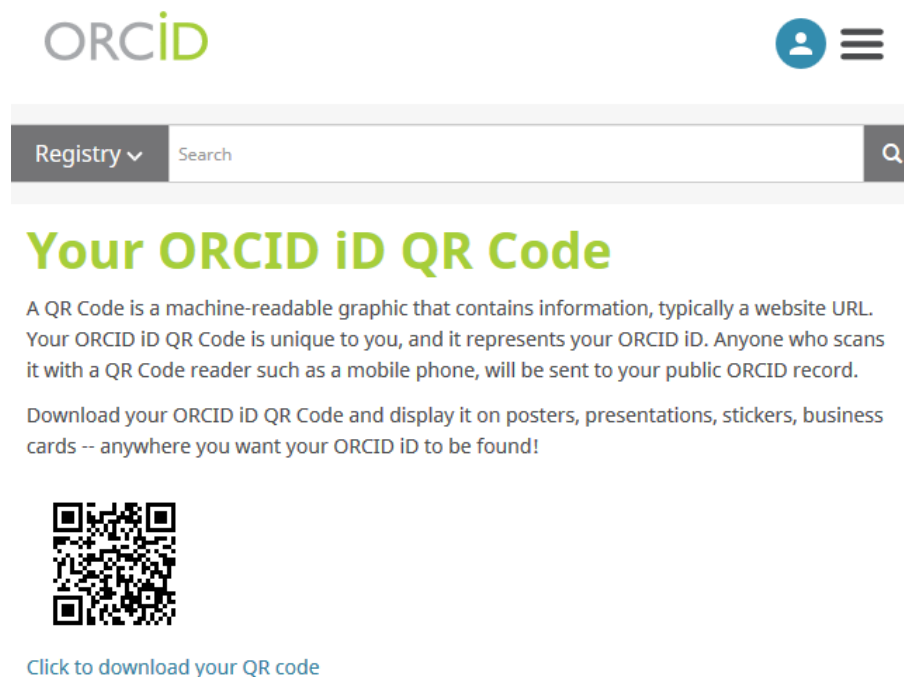
Copy the code below and paste it into your personal website.

```
<div itemscope itemtype="https://schema.org/Person"><a itemprop="sameAs" content="https://orcid.org/0000-0002-5993-7901" href="https://orcid.org/0000-0002-5993-7901" target="orcid.widget" rel="me noopener noreferrer" style="vertical-align:top;">

Default styles shown above. Actual font/text color will match your site.

Hide

2. Истраживачи могу креирати *QR* код који повезује са *ORCID* профилом (додатак конгресним постерима и презентацијама, визит картицама, итд.).



The screenshot shows the ORCID website interface. At the top left is the ORCID logo. To the right is a user profile icon and a menu icon. Below the logo is a navigation bar with a 'Registry' dropdown and a search box. The main heading is 'Your ORCID iD QR Code'. Below this is a paragraph explaining that a QR code is a machine-readable graphic containing information, typically a website URL, and that the user's ORCID iD QR code is unique to them. It states that anyone who scans the code with a QR code reader will be sent to the user's public ORCID record. Another paragraph encourages downloading the QR code to display on posters, presentations, stickers, and business cards. A QR code is displayed, and a link below it says 'Click to download your QR code'.