



**UNIVERSITY
OF EAST
SARAJEVO**

Information package for incoming students



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Dear Students,

welcome to the University of East Sarajevo. This Information package is designed to help you in getting basic information and answers on practical questions about living and studying at our University. This information will be useful for you to prepare yourself for studies and also you will get some tips on how to make the most of your time with us. The University of East Sarajevo is very unique higher education institution with culturally diverse campuses in ten different university towns covering an area of outstanding natural beauty from far north to the south of Republic of Srpska and Bosnia and Herzegovina. The University of East Sarajevo has mission to offer possibilities for students to acquire good education and research. The University also provides unforgettable possibilities for social and sport activities, which will stay in memories of students for ever. Special mission of our University is to keep young people in small towns in this part of the country, so social component is very important to us. You will be able to face warm hospitality and friendship from people in different towns as you prepare for a promising future in your chosen profession. You will have the opportunity to broaden your horizons in ways you never dreamed possible.

We employ around 900 staff, there are modern equipment and facilities, and we are large enough to offer all programs you'd expect to study. By studying at our University you are joining a community of 13000 students, including many students from surrounding and remote countries.

It is our great pleasure to have you here. We wish you a safe journey and we are looking forward to supporting you in becoming one of our best students.

Thanks for choosing the University of East Sarajevo for studying or for your exchange program and we wish you a successful stay at our University.

Vice Rector for International Cooperation

Prof dr Dejan Bokonjic



ABOUT THE UNIVERSITY

The University of East Sarajevo, under the name of the University of Sarajevo, Republic of Srpska, was established on 14 September 1992 by the decision of the National Assembly of Republic of Srpska. This decision confirmed the earlier decision of authorities of Republic of Srpska that the University of East Sarajevo is the successor of the University of Sarajevo (1949 - 1992), which, due to the outbreak of civil war in BiH in 1992, hundreds of teachers and staff, as well as thousands of students of Serbian nationality was forced to leave. Thanks to the enthusiasm and patriotism of Serbian teachers and staff from these three universities, as well as the expressed will of the people and Government of the Republic of Srpska, faculties and academies were established in Pale, Zvornik, Bijeljina, Brcko and in Trebinje and revitalized - teaching, scientific research, spiritual and artistic activity in all major municipalities in the eastern part of the Republic. Today, these faculties and academies are the foundation and pillars of the integrated University of East Sarajevo. University of East Sarajevo heritages the tradition of the first institutions of higher education established in BiH. This is primarily related to the Sarajevo Seminary, founded in 1882 which, as the first Serbian high school in BiH, it is a kind of stem of the University of East Sarajevo.

Today the courses at the integrated University of East Sarajevo have been attended by approximately 13,000 students in 10 towns where 17 organizational units of the University are located, while the Rector's Office, as an administrative center, is located in East Sarajevo. There are 56 academic programs of the first cycle, 47 of the second cycle 47 and 8 of the third cycle of studies. Study programs of the University follow modern scientific trends and scientific knowledge, and we strive to harmonize them with current developments in the labor market and with the needs of the economic environment. The University of East Sarajevo is the first accredited public higher education institution in Bosnia and Herzegovina, and in 2018 it will enter the process of re-accreditation. Considerable resources have been invested in the modernization of laboratories and IT equipment, especially in the 7 research centers at the University of East Sarajevo, thus enabling the practical application of knowledge and giving impetus to the development of science. The University of East Sarajevo, as a partner or coordinator, has been actively involved in major projects and programs such as IPA, Erasmus + (including former Tempus program), Horizon 2020, providing improvement of academic community, exchange of teaching staff and students, volunteering or work abroad, cooperation with industry in order to commercialize innovative products or services, improvement of infrastructure etc. The University traditionally organizes high-quality scientific meetings with a very

large number of submitted papers and participants from countries all around the world, emphasizing a reputation which scientific conferences of the University have built in the global academic community. Due to good scientific results achieved by most scientific conferences, the University of East Sarajevo and its conferences have been classified as a prominent international scientific institution by numerous strict categorization. The University of East Sarajevo is a member of the European University Association - EUA, Danube Rectors' Conference, Alpe-Adria Rectors' Conference, and the Rectors' Conferences of Bosnia and Herzegovina and Republic of Srpska. The University is committed to development of cooperation with other universities in BiH and abroad, as well as with international organizations dealing with higher education, which provides the possibility of mobility of students and teachers. Mobility is achieved through CEEPUS program, Erasmus + program, national programs of the Ministry of Education and Culture of Republic of Srpska, as well as through bilateral cooperation of certain organizational units with related institutions of higher education from abroad. In the field of international and inter-university cooperation, the University has 55 signed general cooperation agreements with higher education institutions in the country, region, Europe and the world, as well as 119 special agreements defining the cooperation of organizational units with related universities, commercial enterprises, institutes and agencies. We develop the University as responsible, autonomous and leading research, educational, scientific and artistic institution in Republic of Srpska, BiH and Europe. Taking into account the fact that initiators of social progress can only be staff who possess the appropriate knowledge and are willing to take responsibility for the development of the society, we will try to raise the quality of education offered by the University of East Sarajevo to a higher level in the future. Along with raising the quality of study programs, we will work to raise the quality of teachers, professors because they are a key factor in the education of young people. They are required to contribute to the economic, cultural, scientific and educational life, and it is necessary to strengthen the reputation of this profession.

UNIVERSITY PROFILE

The University of East Sarajevo is an association of a large number of institutions: 15 faculties and 2 academies.

The majority of courses and study programmes are in Serbian language. However, there are cases where some study programmes are in English (such as the programmes offered by Faculty of Philosophy – English language and literature and Chinese language). Also certain courses can be provided in English. Please contact the administration of the faculty you are interested in, and ask for course descriptions and language requirements. The faculties University of East Sarajevo member institutions offer a variety of study programmes within the Bachelor, Master, and Doctoral level of studies. Here are the contact information for all faculties and the University's associated member institutions. Unfortunately, most of the websites do not have English translations yet.





Academy of Fine Arts

WEB: www.alutb.ues.rs.ba

I cycle

Visual Arts – 240 ECTS, 4 years – Bachelor in Visual Arts – Painter

Visual Arts – 240 ECTS, 4 years – Bachelor in Visual Arts – Sculptor

Visual Arts – 240 ECTS, 4 years – Bachelor in Visual Arts – Graphic Artist

Visual Arts – 240 ECTS, 4 years – Bachelor in Visual Arts – Designer

Visual Arts – 240 ECTS, 4 years – Bachelor in Visual Arts – Graduated
Graphic Designer

II cycle

Visual Arts, 60 ECTS, 1 year – Master in Painting – 300 ECTS

Visual Arts, 60 ECTS, 1 year – Master in Sculpture – 300 ECTS

Visual Arts, 60 ECTS, 1 year – Master in Graphics – 300 ECTS

Visual Arts, 60 ECTS, 1 year – Master in Graphic Design – 300 ECTS

Address: Stepe Stepanovića bb Trebinje

Phone: +387 59 240-021

Fax: +387 59 240-021

E-mail: dekanat@alutb.ues.rs.ba



Faculty of Mechanical Engineering

WEB: www.maf.ues.rs.ba

I cycle

Mechanical Engineering, 240 ECTS, 4 years – Bachelor in Mechanical Engineering

II cycle

Mechanical Engineering, 60 ECTS, 1 year – Master in Mechanical Engineering 300 ECTS

Production Engineering, 60 ECTS, 1 year

Engineering Design and Applied Mechanics, 60 ECTS, 1 year

Thermodynamics and Process Engineering, 60 ECTS, 1 year

Address: Vuka Karadžića br. 30 Lukavica

Phone: : +387 57 340-847

Fax: : +387 57 340-847

E-mail: dekanat-maf@ues.rs.ba



Faculty of Orthodox Theology „St. Vasilije Ostroski“

WEB: www.bogoslovski.ues.rs.ba

I cycle

Orthodox Theology, 240 ECTS, 4 years – Graduated Theologian

Theological – Pastoral, 240 ECTS, 4 years – Graduated Theologian

II cycle

Theology, 60 ECTS, 1 year – Master in Theology

Address: Velečevo bb Foča

Phone: +387 58 220-060

Fax: +387 59 220-067

E-mail: dekanat@bogoslovski.ues.rs.ba



Music Academy

WEB: www.mak.ues.rs.ba

I cycle

Vocal-instrumental Study Program:

1. Piano – 240 ECTS, 4 years, Bachelor in Music Art - Pianist
2. Accordion – 240 ECTS, 4 years – Bachelor in Music Art – Pianist
3. Guitar – 240 ECTS, 4 years – Bachelor in Music Art – Guitarist
4. Flute – 240 ECTS, 4 years – Bachelor in Music Art – Flutist
5. Violin - 240 ECTS, 4 years – Bachelor in Music Art – Violinist
6. Viola – 240 ECTS, 4 years – Bachelor in Music Art – Violist
7. Solo Singing – 240 ECTS, 4 years – Bachelor in Music Art – Solo Vocalist

Musical – Pedagogical and Theoretical study program:

1. General Music Pedagogy – 240 ECTS, 4 years – Bachelor in Music Art – Music Educator
2. Composition – 240 ECTS, 4 years – Graduated Composer
3. Church Music and Singing – 240 ECTS, 4 years – Bachelor in Music Art – Church Musician (Educator, Vocalist, Conductor of the Church Choir)

II cycle

Vocal-instrumental study program:

1. Piano – 60 ECTS, 1 year – Master Pianist – 300 ECTS
2. Accordion – 60 ECTS, 1 year – Master Accordionist – 300 ECTS
3. Guitar – 60 ECTS, 1 year – Master Guitarist – 300 ECTS
4. Flute – 60 ECTS, 1 year – Master Flutist – 300 ECTS
5. Violin – 60 ECTS, 1 year, Master Violinist, 300 ECTS
6. Solo Singing – 60 ECTS, 1 year – Master Solo Vocalist – 300 ECTS

Musical-Pedagogical and Theoretical Study Program:

1. General Music Pedagogy – 60 ECTS, 1 year – Master in Music Pedagogy – 300 ECTS
2. Composition – 60 ECTS, 1 year – Master in Composition – 300 ECTS
3. Church Music and Chanting – 60 ECTS, 1 year, Master in Church Chanting – 300 ECTS

Address: Vuka Karadžića br. 30 Lukavica

Phone: : +387 57 342-125

Fax: : +387 57 342-125

E-mail: info@mak.ues.rs.ba



Faculty of Economics Pale

WEB: www.ekofis.ues.rs.ba

I cycle

Economics, 240 ECTS, 4 years – Bachelor in Economics

Tourism and Hotel Management – 240 ECTS, 4 years – Bachelor in Economics and Hotel Management

II cycle

Finance, 60 ECTS, 1 year – Master in Economics, 300 ECTS

Business Management, 60 ECTS, 1 year – Master in Economics, 300 ECTS

Macroeconomics, Reforms and Business, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Economic Development of B&H, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Quantitative Economics, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Tourism and Hotel Management, 60 ECTS, 1 year – Master in Economics
- Tourism and Hotel Management – 300 ECTS

Address: Alekse Šantića 3, Pale

Phone: +387 57 224-945

Fax: +387 59 226-188

E-mail: dekanat@ekofis.ues.rs.ba



Faculty of Medicine

WEB: www.mef.ues.rs.ba

I cycle

Medicine, 360 ECTS – Medical Doctor

Dentistry, 360 ECTS – Dentistry Doctor

Health Care, 240 ECTS – Graduated Nurse

Special Education and Rehabilitation, 240 ECTS, two profiles:

1. Graduated Speech Therapist – Speech Pathology and Surdoaudiology
2. Graduated Special Educator and Rehabilitator – Developmental Disorders

II Cycle

Health Care, 300 ECTS – Master in Health Care

Special Education and Rehabilitation, 300 ECTS, 1 year, two profiles:

1. Master in Speech Pathology – Speech Pathology and Surdoaudiology
2. Master in Developmental Disorders

Address: Studentska br. 5, Foča

Phone: : +387 58 210-420

Fax: : +387 58 210-007

E-mail: office-mf@ues.rs.ba



Faculty of Economics Brcko

WEB: www.efb.ues.rs.ba

I cycle

Study Program Economics, Department of Management, 240 ECTS, 4 years – Graduated Economist

Study program Economics, Department of Accounting and Finance, 240 ECTS, 4 years – Graduated Economist

II cycle

Study Program Financial and Banking Management, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Study Program Marketing and Management, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Address: Studentska br. 11, Brčko

Phone: +387 49 234-940

Fax: +387 49 234-942

E-mail: studentska.efb@gmail.com



Faculty of Pedagogy

WEB: www.pfb.ues.rs.ba

I cycle

Class Teaching, 240 ECTS, 4 years – Graduated Professor of Class Teaching

Pre-school Education, 240 ECTS, 4 years – Graduated Teacher of Preschool Children

Technical Education and Information Sciences, 180 ECTS, 3 years – Graduated of Technical Education and Informatics

II cycle

Class Teaching, 60 ECTS, 1 year – Master in Class Teaching

Pre-school Education, 120 ECTS, 2 years – Master in Pre-school Education

III cycle

Methodology of Class Teaching, 180 ECTS, 3 years

Address: Semberskih ratara bb, Bijeljina

Phone: : +387 55 415-400

Fax: : +387 55 210-007

E-mail: ucitelj@pfb.ues.rs.ba

Faculty of Electrical Engineering

WEB: www.etf.ues.rs.ba

I cycle

Study program Power Engineering – 240 ECTS, 4 years – Graduated Electrical Engineer – Power Engineering

Study program Automatics and Electronics – 240 ECTS, 4 years – Graduated Electrical Engineer – Automatics and Electronics

Study program Computer Science – 240 ECTS, 4 years – Graduated Electrical Engineer – Computer Science

II cycle

Study Program Power Engineering – 60 ECTS, 1 year – Master in Electrical Engineering – Power Engineering – 300 ECTS

Study Program Automatics and Electronics – 60 ECTS, 1 year – Master in Electrical Engineering – Automatics and Electronics – 300 ECTS

Study program Computer Science – 60 ECTS, 1 year – Master in Electrical Engineering – Computer Science – 300 ECTS

Address: Vuka Karadžića br. 30 Lukavica

Phone: +387 57 342-788

Fax: +387 57 342-788

E-mail: kontakt@etf.ues.rs.ba



Faculty of Agriculture

WEB: www.pof.ues.rs.ba

I cycle

Study Program Agriculture, 240 ECTS, 4 years, three courses:

1. General Course – Graduated Agricultural Engineer
2. Crop Production – Graduated Agricultural Engineer
3. Livestock – Graduated Agricultural Engineer

Study program Forestry, 240 ECTS, 4 years – Graduated Forestry Engineer

II cycle

Agriculture, 60 ECTS, 1 year – Master in Agriculture

Forestry, 60 ECTS, 1 year – Master in Forestry

III cycle

The Management of the Food Chain, 180 ECTS, 3 years

Address: Vuka Karadžića br. 30 Lukavica

Phone: +387 57 340-401

Fax: : +387 57 342-701

E-mail: office@pof.ues.rs.ba



Faculty of Philosophy

WEB: www.ff.ues.rs.ba

I cycle

Philosophy, 240 ECTS, 4 years – Graduated Professor of Philosophy

Sociology, 240 ECTS, 4 years – two modules:

1. Bachelor in Sociology
2. Sociologist – Social Work

Journalism, 240 ECTS, 4 years – Bachelor in Journalism

Political Science and International Relations, 240 ECTS, 4 years – two modules:

1. Bachelor in Political Sciences
2. Bachelor in Political Sciences – International Relations

History, 240 ECTS, 4 years – Graduated Professor of History

Pedagogy, 240 ECTS, 4 years – Bachelor in Pedagogy

Psychology, 240 ECTS, 4 years – Bachelor in Psychology

Serbian Language and Literature, 240 ECTS, 4 years – Graduated Professor of Serbian Language and Literature

Russian and Serbian Language and Literature, 240 ECTS, 4 years – Graduated Professor of Russian and Serbian Language and Literature

English Language and Literature, 240 ECTS, 4 years – Graduated Professor of English Language and Literature

Chinese and English Language and Literature, 240 ECTS, 4 years – Graduated Professor of Chinese and English Languages and Literature

German Language and Literature, 240 ECTS, 4 years – Graduated Professor of German Language and Literature

General Literature, Theatrology and Library Science – 240 ECTS, 4 years – Bachelor in Comparative Literature and Theatrology

Geography, 240 ECTS, 4 years – Bachelor in Geography

Mathematics and Computer Science, 240 ECTS, 4 years – Graduated Professor of Mathematics and Computer Science

Mathematics and Physics, 240 ECTS, 4 years / Graduated Professor of Mathematics and Physics

II Cycle

Philosophy, 60 ECTS, 1 year – Master in Philosophy – 300 ECTS

Sociology, 60 ECTS, 1 year – Master in Sociology – 300 ECTS

Journalism, 60 ECTS, 1 year – two modules:

1. Master in Journalism – 300 ECTS

2. Master in Communicology – 300 ECTS

History 60 ECTS, 1 year – Master in History – 300 ECTS

Pedagogy, 60 ECTS, 1 year – Master in Pedagogy – 300 ECTS

Psychology, 60 ECTS, 1 year – Master in Psychology – 300 ECTS

Serbian Language and Literature, 60 ECTS, 1 year – Master in Serbian Language and Literature– 300 ECTS

Russian and Serbian language and Literature, 60 ECTS, 1 year – Master in Russian Language and Literature – 300 ECTS

English Language and Literature, 60 ECTS, 1 year – Master in English Language and Literature – 300 ECTS

Chinese and English Language and Literature, 60 ECTS, 1 year – Master in Chinese and English Language and Literature – 300 ECTS

General Literature and Library Science, 60 ECTS, 1 year – two modules:

1. Master in Library Science – 300 ECTS

2. Master in Comparative Literature – 300 ECTS

Geography, 60 ECTS, 1 year – Master in Geography – 300 ECTS

Mathematics and Computer Science, 60 ECTS, one year – two modules:

1. Master in Mathematics – 300 ECTS

2. Master in Informatics – 300 ECTS

Mathematics and Physics, 60 ECTS, 1 year – two modules:

1. Master in Mathematics – 300 ECTS

2. Master in Physics – 300 ECTS

III cycle

Philology, 180 ECTS, 3 years:

1. PhD in Philology – Serbian language – Linguistics
2. PhD in Philology – Serbian language - Literature
3. PhD in Philology – Russian Studies - Linguistics
4. PhD in Philology – Russian Studies - Literature
5. PhD in Philology – German language – Linguistics
6. PhD in Philology – German language - Literature
7. PhD in Philology – English language - Linguistics
8. PhD in Philology – English language – Literature

Address: Alekse Šantića bb, Pale

Phone: +387 57 223-479

Fax: +387 57 223-479

E-mail: dekanat@filozof.org



Faculty of Law

WEB: www.pravni.ues.rs.ba

I cycle

Study Program Low, 240 ECTS, 4 years – Bachelor in Law

II cycle

Study program Low, 60 ECTS, 1 year, three profiles:

1. Public Law – Master in Law
2. Civil Law (two modules: Civil Law module and Civil Law – Commercial Law module) – Master in Law
3. Criminal Law – Master in Law

Address: Alekse Šantića bb, Pale

Phone: : +387 57 226-609

Fax: : +387 57 226-892

E-mail: dekanat@pravni.ues.rs.ba



Faculty of Physical Education and Sports

WEB: www.ffvis.ues.rs.ba

I cycle

Physical Education, 240 ECTS, 4 years – Graduated Teacher of Physical Education

Sports, 180 ECTS, 3 years – Graduated Coach (selected branches of sport: sports recreation, football, basketball, volleyball, handball, alpine skiing, biathlon, judo, karate, kick boxing, athletics)

II cycle

Physical Education, 60 ECTS, 1 year – Master in Physical Education – 300 ECTS

Sports, 120 ECTS, 2 years – Study program has two orientations:

1. Sports – Master in Sport – 300 ECTS
2. Sports Recreation – Master in Sport Recreation – 300 ECTS

III cycle

Physical Education, 180 ECTS, 3 years

Address: Stambulčić bb, Pale

Phone: +387 57 226-836

Fax: +387 57 227-495

E-mail: dekanat@ffvis.ues.rs.ba



Faculty of Traffic Engineering

WEB: www.sf.ues.rs.ba

I cycle

Study program Traffic, 240 ECTS, 4 years, with profiles:

1. Road and Urban Traffic – Graduated Traffic Engineer . Road and Urban Traffic
2. Railway Traffic – Graduated Traffic Engineer – Railway Traffic
3. Logistics – Graduated Traffic Engineer – Logistics
4. Telecommunications and Postal Traffic – Graduated Traffic Engineer – Telecommunications and Postal Traffic
5. Roads – Graduated Traffic Engineer – Roads
6. Information Technologies in Traffic – Graduated Traffic Engineer – Information Technologies in Traffic
7. Motor Vehicles – Graduated Traffic Engineer – Motor Vehicles

II cycle

Study program Traffic, 60 ECTS, 1 year, with the following profiles:

1. Road and Urban Traffic – Master in Traffic - Road and Urban Traffic – 300 ECTS
2. Railway Traffic – Master in Traffic – Railway Traffic – 300 ECTS
3. Logistics – Master in Traffic – Logistics – 300 ECTS
4. Telecommunications and Postal Traffic – Master in Traffic – Telecommunications and Postal Traffic – 300 ECTS
5. Roads – Master in Traffic – Roads – 300 ECTS
6. Information Technologies in Traffic – Master in Traffic – Information Technologies in Traffic – 300 ECTS
7. Motor Vehicles – Master in Traffic – Motor Vehicles – 300 ECTS

III cycle

Study program Traffic, 180 ECTS, 3 years – PhD in Tehnical Sciences – Traffic

Study program Information Systems in Communications and Logistics

Address: Vojvode Mišića br. 52, Doboj

Phone: : +387 53 200-100

Fax: : +387 53 200-103

E-mail: dekanat@sf.ues.rs.ba



Faculty of Business Economics

WEB: www.fpe.ues.rs.ba

I cycle

Business Economics, Foreign Trade, Taxation and Customs, 240 ECTS, 4 years – Bachelor in Economic

Business Economics, Department of Finance, Banking and Insurance, 240 ECTS, 4 years – Bachelor in Economics

Business Economics, Business Informatics, 240 ECTS, 4 years – Bachelor in Economics

II cycle

International Economics, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Finance, Banking and Insurance, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Digital Economics, 60 ECTS, 1 year – Master in Economics – 300 ECTS

Address: Semberskih ratara bb, Bijeljina

Phone: +387 55 415-200

Fax: +387 55 415-201

E-mail: dekan@fpe.unssa.rs.ba

Faculty of Technology

WEB: www.tfzv.ues.rs.ba

I cycle

Study program Chemical Engineering and Technology, 240 ECTS, 4 years with four modules:

1. Chemical Process Engineering and Technology – B. Sc. in Chemical Engineering
 2. Environmental Engineering – B.Sc. in Enviromental Protection
 3. Food Technology – B.Sc. in Food Engineering
 4. Occupational Safety and Fire Protection – B.Sc. in Occupational Safety
- Study program Biology, 240 ECTS, 4 years – Graduated Biology Professor

II Cycle

Study program Chemical Engineering and Technology, 60 ECTS, 1 year, with 4 modules:

1. Chemical Process Engineering and Technology – Master in Chemical Engineering – 300 ECTS
2. Environmental Engineering – Master in Enviromental Engineering – 300 ECTS
3. Food Technology – Master in Food Technology – 300 ECTS
4. Occupational Safety and Fire Protection – Master in Occupational Safety and Fire Protection – 300 ECTS

III cycle

Study program Chemical Engineering and Technology, 180 ECTS, 3 years
– PhD in Chemical Engineering

Study program Food Chain Management, 180 ECTS, 3 years – PhD in
Food Chain Management

Address: Karakaj br. 1, Zvornik

Phone: : +387 56 261-072

Fax: : +387 56 260-190

E-mail: sekretar@tfzv.ues.rs.ba

ADMISSION CRITERIA

Admission criteria for exchange students depend on certain exchange program requirements and individual faculty requirements. Student exchange has to be registered at the Student Services Office (Studentska služba) of their host faculty upon their arrival. It is important to keep in mind that exchange students are not registered at the University level, but at the level of the faculty which has previously agreed to accept them (after reviewing their files during application period). According to the Admission Criteria for Exchange Students, an exchange student is a student (officially registered at a university or other higher education institution) who temporarily lives in a foreign country and attends courses, or is involved in other academic activities. The exchange period for ECTS gathering lasts 1 to 2 semesters. During the exchange period student does NOT get a diploma from the host university. However, all academic results will be sent to his/ her home university. Tuition fee is paid to the home university. Regarding study visits, they can last from 1 to 3 months.

Documents Required:

- Application/registration Form,
- Curriculum Vitae in English,
- Learning Agreement – has to be signed by your home university coordinator References by professors from the home university on English,
- Transcript of Records, and
- Certificate of Enrolment Proof of English language skills or copy from student book of passed English language exam.

REGISTRATION

Each potential incoming student should first register with the International Relations Office using the registration form. This form can be found on the following link: <http://www.ues.rs.ba/wp-content/uploads/2018/01/medjunarodna-prijava-eng.doc>

At the University of East Sarajevo the registration process differs depending on the faculty requirements. Candidates need to bring with them the following documents:

1. Transcript of records (document issued by the home university);
2. Learning Agreement;
3. ID document (Passport), or
4. Birth certificate.

These documents must be issued by official services (before arrival), and accompanied by a certified English translation. Transcript of records issued by host institution will prove student's accomplishment during exchange period. Taken and passed courses will also be entered in the learning agreement proving student's activities during exchange period.

VISA

The list of countries whose nationals need a visa to enter Bosnia and Herzegovina can be found at the web pages of the Ministry of Foreign Affairs of BiH. Foreigners can apply for a visa at the nearest BiH Embassy, Consular, or Diplomatic Mission in their home country. More info at: www.mvp.gov.ba

Temporary Residence Permit: for students who are not obliged to possess a visa to enter Bosnia and Herzegovina, they should regulate their First Temporary Stay Permit immediately upon arrival in BiH.



YOU WILL BE ASKED TO PROVIDE THE FOLLOWING DOCUMENTATION:

Temporary residence:

1. Invitation Letter issued by the receiving University
2. Application for issuance of approval/extension of approval of temporary residence in BiH (you may undertake the form at the field office of download from the official website of Service, it has to be duly completed by hand or typed, signed by the applicant of application and printed on one sheet of paper , both sides),
3. BAM 100 of administrative fee for approval/extension of temporary residence,
4. Recent photo, size 35x45mm,
5. Copy of passport- page with data, last entry into BiH, visa for long term residence visa 'D'- time validation of travel document should be at least three months longer than requested period of approval of temporary residence,
6. Copy of form of registration of foreigners' residence- ' white card' (only when he/she submits application for approval of temporary residence for those staying up to 90 days),
7. Copy of last decision/notice on approved temporary residence or sticker of approval of temporary residence (only when he/she submits application for extension of temporary residence),
8. Certificate on enrollment at the educational institution for current academic year,
9. Certificate certifying that the foreigner participate in program of students exchange or mobility of youth, if he/she is enrolled at the educational institution upon this basis,
10. Certificate on passed exam, to disseminate when is about the extension of residence,
11. Evidence on means for subsistence: • guarantee statement certified at the municipal authority or notary wherein the BiH citizen or an foreigner with approved residence binds that shall bear all costs of stay of alien with evidence on source of income (possession of cash, bank or pension check, work permit, certificate on employment, contract on work, etc.) • possession of cash on bank account,- minimum 400 BAM per month, • scholarship or certificate on provided costs issued by educational institution, or certificate on students exchange wherein is visible that he/she has provided means for subsistence,
12. Medical certificate wherein is visible that the foreigner does not suffer of disease representing threat to public health in BiH, not older than three months, issued by the competent medical institution for conducting medical checks. The medical certificate is not being added on occasion

of residence extension except in extraordinary cases upon the evaluation of competent field office,

13. Evidence on secured health insurance in BiH for foreigner (insurance policy, copy of health card, evidence on registration at the Fund of health, evidence on paid individual or collective travel health insurance, work permit and other evidences),
14. Certificate that there is no criminal proceedings being conduct against the foreigner, and Certificate that the foreigner is not being sentenced for criminal act issued by the competent authority of state, where the foreigner has usual place of stay not older than 6 months, and foreigners who submit application for extension of temporary residence.
15. Evidence that no criminal proceeding is being conducted issued by the competent court in BiH, not longer than 6 months prior to submitting application and certificate on no criminal record issued by competent Ministry of Internal Affairs in BiH, if checks are not disseminated officially (evidence is not being disseminate when it is approval of residence)
16. Evidence on secured accommodation in BiH- evidence on possession of real estate wherein is located apartment or contract on rent of apartment, statement by landlord where foreigner has secured accommodation giving consent for the utilization of apartment with evidence on property or utilization of apartment.

All documents have to be translated into S/B/H languages (by an official court interpreter) and certified by a public notary. Students have to submit the above listed documents to the Ministry of Security of BiH, Service for Foreigners Affairs, at the nearest Fild office. List and the adresses of the Fild offices can be found on the following link:

- <http://sps.gov.ba/terenski-centri/?lang=en>
- For more info please see the following link:
<http://sps.gov.ba/dokumenti/dokumentacija/en/PB-2.3.pdf>
- International Relations Office of The University of East Sarajevo is at the desposal during this proces.

If the students stay at the dormitory, menagment of the dormitory will complete the registration Temporary Residence Permit for students.

INSURANCE

We strongly encourage you to purchase general travel health insurance before departure to Bosnia and Herzegovina.

THE FINAL CHECK LIST

Do not forget to take along:

Tickets and insurance documentation;

- Passport (check the validity of the passport; it should be valid for the entire period of your stay in Bosnia and Herzegovina);
- Your 'Letter of Admission' and other necessary documents;
- Cash and/or credit card;
- Name and contact details (telephone/fax number, address) of the contact person at your home institution;
- Personal items that will help you feel at home.

STUDENT SUPORT SERVICE

Incoming students need to check into International Relations Office of The University of East Sarajevo. The University of East Sarajevo is not a traditional campus university, and if you are used to a campus environment, you may find it very different to study here. The faculties are spreaded at different locations across the hole Republic of Srpska. The International Relations Office of the University of East Sarajevo is located in the Rectorate of the University of East Sarajevo (the central University administration offices, located in the building of the Faculty of Electrical Engineering). We will assist you with the issues of admission and housing. Living and studying away from home can be a challenging experience particularly in the beginning of your stay. We will be happy to help you, or to point you in the right direction to where you can get help regardless of whether your questions relate to your study programme, personal problems, or basic practical issues. Feel free to visit our Office at any time during your stay. Our working hours are Monday, Thursday, Wednesday and Friday 7:30 – 15:00 h and Thursday 07:30 – 17:30 h.

The address is: Vuka Karadžića 30.

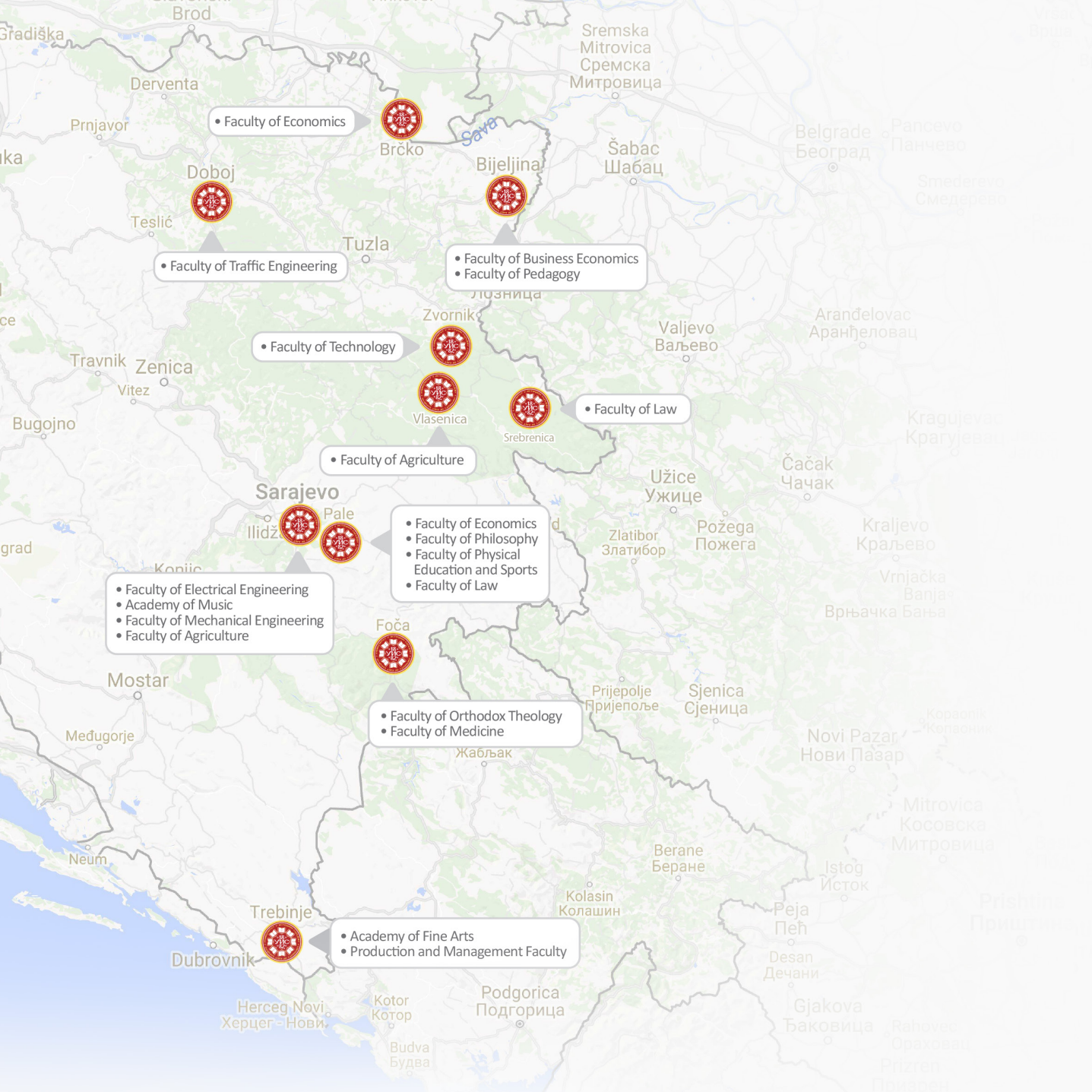
Also you can contact us on following e-mail addresses:

- iroffice@ues.rs.ba
- nina.licina@ues.rs.ba



Location of our faculties and academies





• Faculty of Economics

• Faculty of Traffic Engineering

• Faculty of Technology

• Faculty of Agriculture

• Faculty of Electrical Engineering
• Academy of Music
• Faculty of Mechanical Engineering
• Faculty of Agriculture

• Faculty of Economics
• Faculty of Philosophy
• Faculty of Physical Education and Sports
• Faculty of Law

• Faculty of Orthodox Theology
• Faculty of Medicine

• Academy of Fine Arts
• Production and Management Faculty

• Faculty of Business Economics
• Faculty of Pedagogy

• Faculty of Law

